

UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA
Bid No. 2015-02
Enterprise Healthcare Building Janitorial Services

April 29, 2015

ADDENDUM NO. 1

QUESTIONS / ANSWERS

Q.1 Please confirm the number of roll towel dispensers and multi-fold in Pods 1, 2, 3 and 4?

A.1 Within Pods 1 and 4, there is a total combined of 15 roll towel dispensers and 13 multi-fold towel dispensers. Within Pods 2 and 3, there is a total combined of 8 roll towel dispensers and 19 multi-fold towel dispensers.

Q.2 Please confirm the square footage?

A.2 The building is comprised of approximately 22,036 total square feet including all 5 Pods and common areas. Under this Bid the Successful Bidder will only be responsible for janitorial services to Pods 1, 2, 3, and 4; Pod 5 is not included.

Pod 1 – UMC Physicals: 5,485 sq ft + 631.50 sq ft Common Area = 6,116.50 total sq ft

Pod 2 – Nevada Health Center: 2,733 sq ft + 631.50 sq ft Common Area = 3,364.50 total sq ft

Pod 3 – Nevada Health Centers WIC: 1,913 sq ft + 631.50 sq ft Common Area = 2,544.50 total sq ft

Pod 4 – UMC Quick Care: 4,674 sq ft + 631.50 Common Area = 5,305.50 total sq ft

Pod 5 – Not included in this bid

Lobby/Common Area – 2,526 sq ft (equally divided between the 4 Pods = 631.50 sq ft each)

Please delete the following section in its entirety and replace with the following:

I. INSTRUCTIONS TO BIDDERS, 19. SUBMISSION OF BIDS

All bids shall be on 8-1/2" x 11" paper, stapled and arranged in the order of Technical Specifications, Bid Form Price Sheet, Attachments to Bid Form, Exhibit A – Subcontractor Information, Exhibit B – Insurance Requirements, Exhibit C – Affidavit, Exhibit D – Deviations to Technical Specifications, Exhibit E – Business Associate Agreement, Exhibit F – Disclosure of Ownership/Principals, Exhibit G – Policy I-66

All bids must be submitted in a sealed envelope plainly marked with the name and address of Bidder and the bid number and title. No responsibility will attach to UMC, or any official or employee thereof, for the pre-opening of, post opening of, or the failure to open a bid not properly addressed and identified. Bids are time-stamped upon receipt. Bids time-stamped after 2:00:00 P.M. based on the time clock at UMC will be recorded as late, remain unopened and be formally rejected. **FAXED OR EMAILED BIDS ARE NOT ALLOWED AND WILL NOT BE CONSIDERED.**

The following are detailed delivery/mailing instructions for bids:

Hand Delivery
University Medical Center
Contracts Management
Trauma Center Building
800 Rose Street, Suite 409
Las Vegas, Nevada 89106

U.S. Mail Delivery
University Medical Center
Contracts Management
1800 West Charleston Blvd
Las Vegas, Nevada 89102

Express Delivery
University Medical Center
Contracts Management
800 Rose Street, Suite 409
Las Vegas, Nevada 89106

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Regardless of the method used for delivery, Bidder shall be wholly responsible for the timely delivery of its bid. Overnight Mail must use the EXPRESS DELIVERY instructions.

Any bids submitted via a third party courier must be sealed in a separate envelope from courier's packaging to allow for proper recording of receipt.

Bidders and other interested parties are invited to attend the bid opening.

The Bid due date of **Tuesday, May 12, 2015 at 2:00:00 P.M.** remains the same. Should you have any questions, please contact me at (702) 383-7816 or via email at Heather.McLain@umcsn.com.

Issued by:

Heather McLain
Sr. Management Analyst - Contracts
UMC